

### **Rules for the loan of the microscopes**

1. The microscopes are the property of Malvern U3A and in the care of the Geology Group who purchased them for Group use.
2. The microscopes shall be available for loan
3. There shall be an order of precedence in the use of the microscopes:
  - (1) Group meetings
  - (2) Sub group meetings
  - (3) Individual members of the geology group
  - (4) All other U3A uses
4. All users shall be made aware of the conditions of loan
5. Conditions of loan:
  - (1) Requests for loan shall be by telephone or email but confirmed by email
  - (2) The borrower shall agree the period of loan with the custodian and specify where it is to be used
  - (3) The borrower should understand that they must transport the microscopes in their protective container, follow the operating instructions and additionally may be required to make good any losses or damage however caused
  - (4) The borrower shall be responsible for collecting and returning the microscopes in good order and to time
6. When not on loan the microscopes shall be in the care of a custodian who will operate the loan system

The current custodian is [Dick Harris](#)